



भाकृअनुप - कृषि तकनीकी अनुप्रयोग संस्थान (अटारी-X)
ICAR-Agricultural Technology Application Research Institute (ATARI-X)
क्रीडा परिसर/CRIDA Campus, संतोषनगर/Santoshnagar, हैदराबाद/Hyderabad - 500 059
An ISO 9001:2015 Certified Institute
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F.No.ICAR-ATARI/1-5(13)/2021-22/
Dated 29th September, 2022

OFFICE ORDER

In compliance of Council's O.M.No.12-10/2018-Cdn, Dated 21.09.2022, it has been decided by the Director, ICAR-ATARI to implement the 5 days' working week at the Institute. Accordingly, the following timings will be observed by the Institute w.e.f 1st October, 2022.

From 9.00 A.M. to 5.30 P.M. with half an hour lunch break from 1.00 P.M. to 1.30 P.M

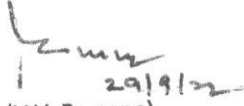
All the employees of the Institute shall ensure the following at the Institute:

- (1) That, all the essential services the will continue uninterrupted.
- (2) That, the Out Sourcing Staff will follow 26 days per month and shall attend to their works on Saturday's and will be monitored by Skilled Supporting Staff.

In addition to above, it should also be ensured that all the employees are marking their attendance in Aadhaar Enabled Biometric Attendance System(AEBAS) without fail.

All the In-Charges of all Sections/Projects should bring the contents of this Office Order to the notice of all the personnel working under their control.

This is issued with the approval of the Director.


(V.V. Ramana)
Asst. Admn. Officer

Distribution:

1. All Scientists/Officials for information
2. Assistant Finance and Accounts Officer ICAR-ATARI, Zone-X, for information
3. P.S. to the Director, ICAR-ATARI, Zone-X, Hyderabad.
4. Smt.K.Subbalakshmi, Skilled Supporting Staff, ICAR-ATARI, Hyderabad for necessary action.
5. Notice Board/Personal File
6. ATARI Website